A. Call to Order
   A.1 Introductions

B. Adoption of Agenda

C. Reports
   C.1 Town Clerk’s Office Orientation - Brittany Strickland
   C.2 PRCR Advisory Board Report
       Information to be presented at the meeting.

D. Adoption of Minutes
   D.1 Greenway Committee - Committee Meeting - Nov 14, 2019 6:00 PM

E. Public Speaks Out

F. New Business
   F.1 Workplan for 2020
   F.2 Vice Chair Position
   F.3 2020 Meeting Schedule

G. Old Business
   G.1 Bike/Hike App Update
   G.2 Greenway Checks Sheets and Assignments

H. Information Share
   H.1 First Walk 2020 Recap
   H.2 Next Meeting: Thursday, February 20, 2020, Town Hall

I. Adjournment

Please contact Juliet Andes with any questions about this agenda. The e-mail address is mailto:juliet.andes@townofcary.org and the phone number is (919) 462-2008

The Town of Cary is committed to providing all citizens with the opportunity to participate fully in the public meeting process. Any person with a disability who needs an auxiliary aid or service in order to participate in any meeting may contact the Town Clerk at least 48 hours prior to the meeting. The email address is virginia.johnson@townofcary.org; the phone number is (919) 469-4011; the TDD number is (919) 469-4012.
Greenway Committee Work Plan
2020
Approved by PRCR Advisory Board: [Insert Month, Day, 2020]

The Greenway Committee serves in an advisory capacity to the Cary Parks, Recreation and Cultural Resources Department. In general, the Committee is charged with assisting Town Staff in the reviewing of plans for the implementation of Cary’s greenway system and educating the general public about Cary’s greenway program. The following specific items comprise the 2020 Work Plan for the Committee.

- Perform greenway ambassador duties including identifying and reporting maintenance/damage issues to be reported to Town staff. Additionally, during greenway walks/checks members should seek opportunities to be of assistance to the public sharing information, answering questions and educating users on greenway safety and etiquette.

- Provide coverage at, and promotion of special events to inform/educate the public about Cary’s greenways. Anticipated events for 2020 include:
  - Spring Daze
  - Bike Month (May)
  - Lazy Daze
  - National Trails Day
  - First Walk
  - Greenway Glow Ride
  - Cross-Triangle Greenways Ride

- Assist staff with greenway corridor naming including review of current greenway names across the system and evaluation for consistency.

- Assist staff in the review of greenway user trends and evolving needs.
A. CALL TO ORDER
The meeting was called to order at 6:02 PM by Jim Bustrack, Chair
Staff: Sandi Bailey, Todd Milam, Paul Kuhn, Sally Pilson
Others: Citizen Mark Slater

B. ADOPTION OF AGENDA
Section D. Reports was moved to Section G.

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C. ADOPTION OF MINUTES

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D. PUBLIC SPEAKS OUT (one hour time limit)
None

E. PROJECT UPDATES

E.1 Higgins Greenway - Paul Kuhn
Shweta Nanekar with Withers & Ravel gave a presentation on the Higgins Greenway Phase III project. This project will extend the greenway to Kildaire Farm Road with sidewalk connections to Cary Elementary School, Kay Struffolino Park and downtown.

Based on feedback from the December 2018 public meeting and others different alignments in and around Hillcrest Cemetery have been explored. The recommended route now goes around the south end of the cemetery. The project design is being finalized and another public meeting is scheduled for December 9, 2019 to present alignment options (see attached presentation.)

White Oak Greenway Pedestrian Tunnel – Macarthur Drive to Davis Drive Segment
The around the clock tunnel boring operation has been completed. Completion is
scheduled for Spring 2020 timeframe.

**Panther Creek Greenway**
Paving has begun and completion is scheduled by the end of the year. It was suggested the committee take a tour with staff.

**F. NEW BUSINESS**

**F.1 CAP Team Greenway & Park Patrol (Marvin Diegmueller)**

CAP Team volunteer Marvin Diegmueller spoke to the committee about the Citizens Assisting Police Program (CAP). There are 76 certified volunteer team members. There is a park and greenway patrol segment of the CAP Team with 20 active members. They assist the Cary Police Department by patrolling parks, greenways, and public events and assisting citizens, being observant, reporting suspicious activities to police and reporting maintenance issues. They patrol each park and the larger greenways on average once per year. Patrols at specific parks or greenways may be directed by PD. They do not patrol the American Tobacco Trail, county parks or greenways outside of Cary. The biggest complaints they get on the greenways are dogs off leash and cyclists going too fast. They are provided with T-shirts and caps with the Citizens Assisting Police Emblem to provide a sense of security and safety. They also provide written reports to the police department which are considered confidential. They do not carry weapons and cannot make arrests.

In order to become a member, citizens must successfully complete the Citizens Assisting Police Academy training.

**G. REPORTS**

**G.1 PRCR Advisory Board Report**

At the December 2nd PRCR Board meeting, there will be a presentation of the previous year.

October 1 was the first meeting with the new board members.

Jim Bustrack will be the new chair and Diane Delaney will be the vice-chair.

Jim Bustrack will continue chairing the Greenway Committee for the next 6 months.

The PRCR Board Mixer will be held January 13th at the Page Walker.

January thru December will be the new service

**H. OLD BUSINESS**

**H.1 Bike/Hike App Update**

The beta version with final adjustments are being made. A web app optimized for mobile devices and available on the Town’s website (townofcary.org/greenways) is anticipated to be available by the end of November 2019. A downloadable Android an iOS app will follow in early 2020.

**I. INFORMATION SHARE**

Glow Ride Recap - November 1
The Glow Ride was a success with over 75 participants (see attached photos). There were a lot of requests to do this again next year.

First Greenway Commemoration, Annie Jones Park - November 2

This commemoration was part of the 40 Years of Greenways celebration of the Town’s 1st Greenway at Annie Jones Park. There was a half-mile walk to the location of the greenway where public art, a 7’ stone sculpture, and new signage was installed. Mayor Harold Weinbrecht and Council Member Ken George spoke at the event.

Greenway Committee Member Applications Update

There are two slots available for the Greenway Committee appointments. Approximately 28 citizens have applied, and staff has interviewed 5 for the positions. Robert Keely will not be returning after the December meeting. Nathaniel Greene has moved out of state. The new members will be announced at the December meeting.

The 1st walk will be on January 1 at Marla Dorrel Park, 111 Thurston Drive.

Greenway assignment sheets are coming soon per staff.

LAPP Projects – Louis Stephens sidewalk, bike lanes & a portion of street-side trail have been submitted as one project for funding.

The Regional app is still being worked on.

Black Creek Greenway Update – Greenway design and permitting should be completed by December 2019 and easement acquisitions by summer of 2020.

Next Meeting: Thursday, December 19, Town Hall

J. ADJOURNMENT

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Agenda

• Progress Report on Higgins Greenway Phase III Design

• Discussion on Public Meeting (December 10, 2019)
Master Plan (2003)
Design Development (2018)
Public Meeting (2018)
Public Meeting Feedback

• Supporters comments
• Concerns about greenway going through cemetery
  • Co-mingling of cemetery users and greenway users
  • Dogs and pets
• Traffic concerns on Harrison Avenue
• Miscellaneous concerns
  • Comments about vegetation and property buffers
  • Vandalism
  • Storm drainage on Ann Street
Cemeteries

- **First public parks in rural America**
  - Mount Auburn Cemetery, Massachusetts
  - Green-Wood, Brooklyn
  - Laurel Hill, Philadelphia: Garden Cemeteries

- **Enjoyed for recreation**
  - Picnicking
  - Walking
  - Nature within the city

"Mount Auburn Cemetery" by Thomas Chambers; Courtesy of National Gallery of Art
Memorial Parks

- **Oakland Cemetery, Atlanta**
  - Host special events
  - “Tunes from the tombs”
  - Halloween
  - Annual 5K Run
  - Photography classes

- **Elmwood Cemetery, Charlotte**
  - Plans to connect via greenway network
  - Walk, Run, Pet-walking

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**Selected Urban Cemeteries That Function Like Parks**

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<tr>
<th>CEMETERY</th>
<th>CITY</th>
<th>ACRES</th>
<th>FEATURES</th>
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<tr>
<td>Cedar Hill Cemetery</td>
<td>Hartford, CT</td>
<td>270</td>
<td>running, picnicking, bicycling, jazz concerts</td>
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<tr>
<td>Elmwood Cemetery</td>
<td>Charlotte, NC</td>
<td>111</td>
<td>running, dog walking, bird watching, bicycling</td>
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<tr>
<td>Evergreen Cemetery</td>
<td>Portland, ME</td>
<td>240</td>
<td>running, dog walking, picnicking, bird watching, bicycling, bench sitting, trail running</td>
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<td>Grand View Cemetery</td>
<td>Fort Collins, CO</td>
<td>40</td>
<td>bicycling, cross-country team training</td>
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<td>Highland Cemetery</td>
<td>Wichita, KS</td>
<td>25</td>
<td>dog walking, bird watching, bench sitting, grave rubbing, docent tours, art classes, ghost hunting</td>
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<td>Highland Park Cemetery</td>
<td>Cleveland</td>
<td>160</td>
<td>running, dog walking, bird watching, event space</td>
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<td>Oakland Cemetery</td>
<td>Atlanta</td>
<td>48</td>
<td>running, dog walking, picnicking, bench sitting, Halloween program</td>
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<td>San Jose Burial Park</td>
<td>San Antonio</td>
<td>83</td>
<td>running, dog walking, bicycling, grave rubbing</td>
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<td>St. Marcus Cemetery</td>
<td>St Louis</td>
<td>60</td>
<td>running, dog walking, bird watching, bench sitting</td>
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<td>Union Cemetery</td>
<td>Kansas City, MO</td>
<td>27</td>
<td>dog walking, bench sitting, grave rubbing, event space, docent tours</td>
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<td>Wyuka Cemetery</td>
<td>Lincoln, NE</td>
<td>130</td>
<td>running, picnicking, docent tours, theatrical performances</td>
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*Trust for Public Land Publication"
Naval Cemetery: Site Development
Gateways
Gateways
Gateways & Public Art
Visual Barriers
Visual Barriers & Landscape
Pathways
Alignment Options
Design Options

- Gateway Pocket park
- @ Griffis St/ Harrison Ave
- Lawn Area
- Pet Waste Station
- Seating
- Reforesting Effort
- Traffic Solution at the intersection of Heater & Harrison
Design Options

- Gateway Design
- Pocket Park @ Jordan Property
- Lawn Area
- Pet Waste Station
- Seating
- Reforesting Effort
Public Meeting
December 9, 2019 (tentative)
What is the CAP Team?

The Citizens Assisting Police (CAP) Team is a group of volunteers that assist the Cary Police Department in and around the Town of Cary, freeing sworn officers to handle other duties. The CAP program allows citizens to combine an interest in law enforcement with the personal satisfaction of volunteering in their community.

The Cary Police Department formalized the CAP program in the summer of 2000 after citizens expressed an interest in volunteering with the department. Currently there are over 130 active members on the team.

Cary's CAP Team is one of many programs in North Carolina that is recognized by the national Volunteers in Police Service (VIPS) program. VIPS is part of the USA Freedom Corps, an entity designed to promote service, citizenship, and generosity among communities and across the nation.

What does the CAP Team do?

CAP Team members assist with a variety of events and activities in the Town. The team consists of multiple committees that are responsible for handling specific duties including Child Safety Seat checks, assisting with Spring Daze and Lazy Daze, Bicycle refurbishment, seatbelt checks and park patrols.

Interested in more information?

The Cary CAP Team is open to honest, dependable individuals who are interested in positively impacting their community. Before becoming a CAP Team member, a volunteer must successfully complete Cary's Citizens Police Academy (CPA). The CPA classes run twice a year in the spring and fall. Courses are free however class size is limited.

For more information on CPA registration, please visit the Cary Police Department's Community Services webpage or contact the academy's coordinator, Sgt. Wyatt Crabtree, at (919) 380-4218.

http://www.townofcary.org/services-publications/police/community_services
Greenway and Park Patrol Goals:

1. **Be observed**
   
   An excellent way to interface with the public enhancing Town of Cary public relations

   Humanize the Town of Cary and be a positive influence

   Provide a sense of security and safety

2. **Be observant**

   Look for any items out of the ordinary, i.e. people, maintenance and safety issues

3. **Report**

   Provide immediate feedback when needed and submit after patrol reports on what was observed and conditions encountered. Especially any interactions with the community at large
Minutes Acceptance: Minutes of Nov 14, 2019 6:00 PM (Adoption of Minutes)