A. Call to Order/Roll Call – Jim Bustrack, Chair
B. Adoption of Agenda
C. Special Presentations
   C.1 311 Introduction and Demonstration, 311 Staff
   C.2 Cary150 Happenings, Sarah Martin, Chair, Cary150 Task Force
D. Adoption of Minutes – December 2, 2019
E. Public Speaks Out
F. Old Business
   F.1 Three highlights from the 2020 Work Plan
   F.2 Appoint Liaison for Western Cary Parks
G. New Business
   G.1 Land Dedication
      • Green Level Church Rezoning 19-REZ-21
      • Ferrell Property 19-REZ-19
   G.2 Approval of Committee Work Plans for 2020
   G.3 February Mingle at the Cary Arts Center
   G.4 Triangle Esports Championships
   G.5 myCary Update
   G.6 Downtown Park Schematic Plan Update, Diane Dulaney & Doug McRainey
H. Reports
   H.1 Administration
      • PRCR Department - Doug McRainey, Director
      • Play It Forward Scholarship Program, Brent Brandow
   H.2 Sports Venues, William Davis, Sports Venue Manager
   H.3 Transportation & Greenways
      • Greenways Committee, Jim Bustrack
   H.4 Cultural Arts
      • Cultural Arts Committee, Kate Mazza, Chair
      • Festivals Committee, Tina Morrison, Liaison
      • Cultural Arts Division, William Lewis, Cultural Arts Manager
   H.5 Community Recreation
      • Athletics Committee, Andy Kirk, Chair
      • Senior Center, Diane Dulaney, Liaison – No report this month
      • Teen Council, Abby Kapocius, Teen Representative
      • Community Recreation, Dwayne Jones, Superintendent of Recreation
I. Information Share (if time allows)
J. Adjourn

Please contact Meredith Gruber with any questions about this agenda. The e-mail address is meredith.gruber@townofcary.org, and the phone number is (919) 460-4983.
The Town of Cary is committed to providing all citizens with the opportunity to participate fully in the public meeting process. Any person with a disability who needs an auxiliary aid or service in order to participate in any meeting may contact the Town Clerk at least 48 hours prior to the meeting. The email address is virginia.johnson@townofcary.org; the phone number is (919) 469-4011; the TDD number is (919) 469-4012.
# Play It Forward – Scholarship Update

## December 2019 Scholarship Awards

| 6 individuals/2 families | $1,400.00 |

## Revenue from December 1-31, 2019

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account Credits</td>
<td>$1,711.94</td>
</tr>
<tr>
<td>Expired Scholarship Awards</td>
<td>$1,169.00</td>
</tr>
<tr>
<td>DUO Donation – Cap Area Disc League</td>
<td>$2,501.00</td>
</tr>
<tr>
<td>Six String Café – Pre-Turkey Day Jam</td>
<td>$725.00</td>
</tr>
</tbody>
</table>

**Total** $6,504.36

## Notes

- Met with Sonya Snyder to discuss incoming donations and how to increase corporate participation.
Greenway Committee Report
Meeting of January 16, 2020 – Town Hall

Introductions: New members Elizabeth Gerndt and Daniel Tomczak were welcomed to the Committee. Former members Nathaniel Greene and Robert Keely were acknowledged and thanked for their service to the Committee.

Reports:
- **Town Clerk’s Office Orientation – Brittany Strickland**
  
  Policies pertaining to Boards/Commissions/Committees were reviewed. These included ethics and conflicts of interest; public records; electronic messaging; appropriate use of technology; and general rules of order. Links to the policies were provided to Committee members. After reading the policies, Committee members need to complete and return an acknowledgment form.

- **PRCR Advisory Board Report** – There was no January 2020 meeting, so the following occurred during the December 2, 2019 meeting.
  - Athletic, Cultural Arts, and Greenway Committee appointments were approved.
  - The annual Parks, Recreation, and Cultural Resources Department overview was presented, with highlights of the year reviewed by Staff.
  - An update was presented on the Downtown Park project – along with the tentative schedule for the bidding/construction portion.
  - The mixer for members of the PRCR Advisory Board, Public Art Advisory Board, and Athletic, Cultural Arts, and Greenway Committee members will be Monday, January 13th.
  - The Higgins Greenway public meeting will be December 9, 2019 at the Herb Young Community Center.

New Business:
- **Workplan for 2020** - The draft Greenway Committee Workplan for this year was reviewed and discussed. With minor modifications, the Committee approved the plan that will submitted to the PRCR Advisory Board for the February 3rd meeting.
- **Committee Vice Chair** – Paul Black will continue in this role for 2020.

Old Business:

- **Bike/Hike App Update:** The Cary Bike/Hike web app is now available. The web app has been optimized for mobile devices. Apps for Android and iOS are anticipated in early 2020. The link is: CaryBikeandHike.org
- **Greenway Check Sheets and Assignments:** Updated check sheets are now available. The target date for greenway check assignments is February 1st.

Next Meeting: Thursday, February 20, 2020 (Town Hall)
Cultural Arts Committee Report
Kate Mazza, Chair
January 22, 2020

Major Points/Topics of Discussion:
- Carl Daehler was appointed as the liaison to the Koka Booth Amphitheater Advisory Committee. (Lindsey Chester rotated off.)
- FY21 Cultural Arts Grant Funding Requests
  - The committee reviewed the new online application for Cultural Arts Funding Requests.
  - The application period is open from January 27 – February 28, 2020.
  - Mandatory this year is applicant attendance at one workshop. Workshops are scheduled on Saturday, February 8 from 10 a.m. to 12 p.m. and Tuesday, February 11 from 7 – 9 p.m., both at the Cary Arts Center.
- William Lewis shared February’s Cultural Arts Calendar.

Next Meeting:
Wednesday, February 26, 2020 at 6 p.m.
Festivals Committee Report
Meeting on January 21, 2020

Major points/topics of discussion:

- Had roughly 4 new applicants for committee
- Artwork for Spring Daze was selected from Cary High student and design was shared with the Committee
- Discussed integrating wellness and challenge activities during this year’s Spring Daze festival. Ideas included tracking steps, incorporating signage with trivia questions or facts about Cary, and hosting a competition with “step leaderboard.”

Sesquicentennial Updates:

There will be a NYE gala event to kick off Cary’s 150 celebration at the Embassy Suites off Harrison (behind Bass Pro Shops). Celebrations will include themes of past, present and future history of Cary, and will be incorporated into various events throughout the year.

On 4/10/21, there will be a carnival-type event in downtown (same day as Cary Road Race) and a third event in November/December for closing ceremonies.

The Committee was charged with thinking about incorporating Cary 150 into the Lazy Daze grants process (as an add-on for nonprofits to consider). This would give participating charities the option to apply for additional funding given to organizations that incorporate Cary 150 into their programming/events. This would be separate funding from the Arts Grants. A motion was made to thoughtfully consider how this may be integrated to piggy back on the existing grant process.

Next Meeting

• February 18, 2020
Athletic Committee Report
Meeting on January 6th, 2020

Major points/topics of discussion:

Welcomed 3 new members to committee and primarily reviewed accomplishments in 2019 and discussed staff’s goals for committee to support in 2020 including improving coach recruitment and training, and potential new sports to consider.

The next committee meeting will be held on Monday, February 17th.
Teen Council Report – January PRCR

Introductory Information

• No January monthly meeting held
• Member of the Month for December: Aditya Vatsavai (18.25 hours)

December Monthly Totals:

• Volunteer Totals
  o 314 Volunteers
  o 806.75 Volunteer Hours
• Treasurer’s Report
  o Revenue = $0
  o Expenses = $0
  o Net = $0

Highlighted Information:

• On Tuesday, January 1st, members of Cary Teen Council joined others in walking the Hinshaw Greenway to celebrate First Walk 2020. 90 attendees joined for the morning, walking along from Marla Dorrel Park, taking the bridge over US-1 and continuing to Maynard Rd and back
• Sign-ups are underway for auditions in February for Triangle’s Got Talent 2020 on March 28. All proceeds from the main event will be donated to the United Arts Council
Upcoming events:

- Daddy Daughter Dance at Cary Senior Center – February 1
- Triangle eSports Championship at Herb Young – February 7-9
- Parent’s Night Out at Herb Young – February 14