For any public interested in listening to the meeting, please call 1-650-479-3207 and enter the access code when prompted (127 189 9209) followed by #.

A. Call to Order
B. Adoption of Agenda
C. 311 Presentation - Wes Everett
D. Adoption of Minutes
   D.1 Greenway Committee - Committee Meeting - Jan 16, 2020 6:00 PM
E. Public Speaks Out*
F. Reports
   F.1 PRCR Advisory Board Report
G. Old Business
   G.1 Greenway Checks - Chair
   G.2 Member Status & Applications - Chair
H. Information Share
   H.1 Bike Cary Update
   H.2 Triangle Bikeway Survey
   H.3 Chapel Hill Road Project Survey
   H.4 PRCR Master Plan Addendum Update
   H.5 Next Meeting - September 17, 2020, Virtual
I. Adjournment

Public Comment:
The public may submit written comments for the Public Comment agenda item. Comments should be sent to sally.pilson@townofcary.org and have Public Comments for Greenway Committee in the subject line. Comments received by noon on the meeting day will be summarized at the meeting and a full copy of the comments will be provided to members prior to the meeting.
Comments received after noon but prior to the start of the meeting will be provided to members the following day. All comments will be an exhibit to the agenda.

Please contact Juliet Andes with any questions about this agenda. The e-mail address is mailto:juliet.andes@townofcary.org and the phone number is (919) 462-2008

The Town of Cary is committed to providing all citizens with the opportunity to participate fully in the public meeting process. Any person with a disability who needs an auxiliary aid or service in order to participate in any meeting may contact the Town Clerk at least 48 hours prior to the meeting. The email address is virginia.johnson@townofcary.org; the phone number is (919) 469-4011; the TDD number is (919) 469-4012.
A. CALL TO ORDER

The meeting was called to order by Jim Bustrack, Chair at 6:00 PM. Staff: Juliet Andes, Sandi Bailey, Brittany Strickland, Sally Pilson. Others: Anthony Bruno, Erin & Steve Nortonen, Jonathan Powell, Christina Ficken and Matthew Ficken.

A.1 Introductions

Introductions were made to the new committee members, Daniel Tomczak and Elizabeth Gerndt.

The chair also recognized former members, Nathaniel Greene and Robert Keely for their service on the committee.

B. ADOPTION OF AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Paul Black
SECONDER: Teresa McLaughlin
AYES: Bustrack, Black, Crumpton, McLaughlin, Sappie, Brem, Kostansek, Murray, Puthuparampil, Tomczak, Gerndt
ABSENT: Abrams

C. ADOPTION OF MINUTES

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Teresa McLaughlin
SECONDER: Krista Kostansek
AYES: Bustrack, Black, Crumpton, McLaughlin, Sappie, Brem, Kostansek, Murray, Puthuparampil, Tomczak, Gerndt
ABSENT: Abrams

D. REPORTS

January 16, 2020
D.1  Town Clerk’s Office Orientation - Brittany Strickland

The Town Clerk’s office spoke to the committee regarding the Town’s policies that included General Rules of Order, Ethics and Conflicts of interest, Public records, Electronic Messaging, and Technology Appropriate Use policies.

D.2  PRCR Advisory Board Report

☐ The PRCR Advisory Board did not have a regular meeting in lieu of the Boards/Committees Mixer that was held on January 9.

☐ At the December meeting new committee members were appointed. Department Divisions and classes were discussed.

☐ A public meeting was held on December 9 to discuss Higgins Greenway design features.

E.  PUBLIC SPEAKS OUT

Erin Nortonen spoke to the committee regarding the lack of greenways (as well as sidewalks) in south Cary. She indicated that she had previously lived in west Cary where greenways were abundant and is disappointed that they are lacking in south Cary. She now lives in Park at West Lake neighborhood and cannot safely get across Optimist Farm Road to the park, school or library on the other side.

Jonathan Powell with Oaks and Spokes (Raleigh bicycle non-profit) gave a short overview of their new bicycle web app which can be found at: map.oaksandspokes.com.

F.  NEW BUSINESS

F.1  Workplan for 2020

The chair asked the committee to look over the 2020 Work Plan (see attached) and make any comments before going to the PRCR Advisory Board in February. The 2020 Work Plan was reviewed and approved by the committee.
F.2 Vice Chair Position
The chair opened the vice chair position to the committee. Paul Black volunteered and was accepted by the committee.

F.3 2020 Meeting Schedule
The adopted 2020 Meeting Schedule was accepted by Council. (See attached schedule). The Meeting Schedule is on the Town’s website www.townofcary.org/greenways.

G. OLD BUSINESS
G.1 Bike/Hike App Update
The web app is now up and running. The Town’s website link is www.townofcary.org/greenways or by going directly to carybikeandhike.org. Staff asked the committee to go online and let staff know of any issues.

G.2 Greenway Checks Sheets and Assignments
The assignment sheets will be coming out in February for the committee’s feedback.

H. INFORMATION SHARE
H.1 First Walk 2020 Recap
The first walk was held at the Marla Dorrel Park. The group were led by committee members Krista K., Paul Sappie, and Robin Crompton. Marla Dorel also attended.

The City of Raleigh is doing their 1989 Greenway Master Plan; the kickoff meeting was on January 15 and the process should take a year or so.

H.2 Next Meeting: Thursday, February 20, 2020, Town Hall

I. ADJOURNMENT
The meeting adjourned at 7:18 PM.

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<th>RESULT:</th>
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<tr>
<td>MOVER:</td>
<td>Paul Black</td>
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<td>Sarah Murray</td>
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<td>AYES:</td>
<td>Bustrack, Black, Crumpton, McLaughlin, Sappie, Brem, Kostansek, Murray, Puthuparampil, Tomczak, Gerndt</td>
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<td>ABSENT:</td>
<td>Abrams</td>
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The Greenway Committee serves in an advisory capacity to the Cary Parks, Recreation and Cultural Resources Department. In general, the Committee is charged with assisting Town Staff in the reviewing of plans for the implementation of Cary’s greenway system and educating the general public about Cary’s greenway program. The following specific items comprise the 2020 Work Plan for the Committee.

• Perform greenway ambassador duties including identifying and reporting maintenance/damage issues to be reported to Town staff. Additionally, during greenway walks/checks members should seek opportunities to be of assistance to the public sharing information, answering questions and educating users on greenway safety and etiquette.

• Provide coverage at, and promotion of special events to inform/educate the public about Cary’s greenways. Anticipated events for 2020 include:
  o Spring Daze
  o Bike Month (May)
  o Lazy Daze
  o National Trails Day
  o First Walk
  o Greenway Glow Ride
  o Cross-Triangle Greenways Ride

• Assist staff with greenway corridor naming including review of current greenway names across the system and evaluation for consistency.

• Assist staff in the review of greenway user trends and evolving needs.