A. Call to Order/Roll Call – Jim Bustrack, Chair
Bustrack called the meeting to order at 5:15 p.m.

Board Members Present: Brent Brandow, Jim Bustrack, Diane Delaney (phone), Jennifer Gibbs, Abby Kapocius, Andy Kirk, Kate Mazza, Tina Morrison (departed at 7:34 p.m.), Shelia Reich

Board Members Absent: Dan Evarrs

Guests: Aarush Bandemegal, Boy Scout; Prasad Bandemegal, Citizen; Sarah Martin, Cary150 Task Force Chair; Lou Urani, Morrisville Parks Board Member

Staff Present: Susan Bradley, William Davis, Wes Everett, Meredith Gruber, Mark Johns, Dwayne Jones, William Lewis, Todd Milam, Doug McRainey, Carolyn Roman

B. Adoption of Agenda
A motion was made to adopt the agenda.

RESULT: APPROVED (UNANIMOUS)
MOVER: Kate Mazza
SECONDER: Andy Kirk
AYES: Brandow, Bustrack, Gibbs, Kirk, Mazza, Morrison, Reich
ABSENT: Dulaney, Evarrs

C. Special Presentations
C.1 311 Introduction and Demonstration, 311 Staff
Wes Everett and Carolyn Roman shared information about 311–Cary's new way to easily make a non-emergency request for service or have a general question answered. Roman said to please share in your corner of Cary about 311. 311 staff are happy to attend neighborhood meetings, etc. Brandow asked about usage, and Everett said we get about 600 calls a day and 20-30 portal submittals a day. Reich said this is an awesome citizen tool and asked how are milestones for success identified? Everett said we are trying to find a balance; he would like to reduce wait time to under one minute. Staff will also look at feedback and citizen interactions. Bustrack said we can communicate graffiti issues in greenway tunnels; let’s get it taken care of quickly!

C.2 Cary150 Happenings, Sarah Martin, Chair, Cary150 Task Force
Sarah Martin gave an overview of the plans for celebrating Cary’s sesquicentennial and asked the board for assistance with looking for the citizen’s eye to events happening in 2020 and how the 150th theme may be peppered in. Martin invited board members to the following events:

- The first History Minute at Town Council – March 26, 2020
- New Year’s Eve Gala – December 31, 2020
- Cary150 Carnival – April 10, 2021
- Cary150 Closing Ceremony – date to be determined
D. Adoption of Minutes – December 2, 2019
A motion was made to adopt the minutes from December 2, 2019.

RESULT: APPROVED (UNANIMOUS)
MOVER: Brent Brandow
SECONDER: Shelia Reich
AYES: Brandow, Bustrack, Gibbs, Kirk, Mazza, Morrison, Reich
ABSENT: Dulaney, Evarrs

E. Public Speaks Out
Lou Urani, Morrisville Parks Board, asked the board and Cary staff for advice on how to implement disc golf when it is ranked low on a weighted activity interest list. He complemented the group on Cary’s Downtown Urban Open (DUO) and disc golf facilities. Staff responded that a needs analysis is not everything, and it is important to have passionate staff and citizen advocates focused on representing the sport.

F. Old Business
F.1 Three Highlights from the 2020 Work Plan
McRainey reviewed the three highlights from the 2020 work plan:
- Assist with the design of the Downtown Park & western Cary neighborhood parks.
- Assist with the implementation of the myCary recreation registration system.
- Assist with the planning for the proposed Multipurpose Indoor Sports Complex.

F.2 Appoint Liaison for Western Cary Parks
A motion was made to appoint Dan Evarrs as liaison for Western Cary Parks.

RESULT: APPROVED (UNANIMOUS)
MOVER: Tina Morrison
SECONDER: Andy Kirk
AYES: Brandow, Bustrack, Gibbs, Kirk, Mazza, Morrison, Reich
ABSENT: Dulaney, Evarrs

G. New Business
G.1 Land Dedication
Green Level Church Rezoning 19-REZ-21
The applicant has requested an amendment to Cary’s Official Zoning Map by rezoning approximately 18.6 acres, located at 11427 Green Level Church Road, from Residential 40 (R-40) to Transitional Residential Conditional Use (TR-CU) with zoning conditions that include: limiting land use to townhouses, accessory uses, and neighborhood recreation; limiting the total number of dwelling units to 90; providing a minimum of 6,000 square feet of community gathering space; and constructing streets to public street standards. The existing Mixed Use Overlay District (MUOD) and Watershed Protection Overlay District (Jordan Lake Sub-district) zoning designations shall remain.

Due to the proximity of adjacent street-side trail corridors and the future park site nearby, staff recommendation is a recreation fund payment in-lieu of land dedication.
A motion was made to accept a recreation fund payment in-lieu of land dedication.

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Ferrell Property 19-REZ-19
The applicant has requested an amendment to Cary's Official Zoning Map by applying initial Town of Cary Zoning to approximately 7.79 acres, located at 1033 Ferson Road, by rezoning from Wake County Residential 40 Watershed (R-40W) to Residential 20 Conditional Use (R20-CU) and Watershed Protection Overlay District (WPOD) with zoning conditions that include: a maximum of six detached residential lots; dedication of right-of-way and provision of a 30-foot streetscape and 20-foot-wide greenway easement along Morrisville Parkway; a 50-foot buffer along the American Tobacco Trail; and paving Ferson Road along the property frontage.

Due to the proximity of the adjacent street-side trail corridor, the American Tobacco Trail, and the future park site nearby, staff recommendation is a recreation fund payment in-lieu of land dedication.

A motion was made to accept a recreation fund payment in-lieu of land dedication.

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G.2 Approval of Committee Work Plans for 2020
Mazza and Kirk will bring the work plans for Cultural Arts and Athletics Committees to the next meeting. Bustrack shared the Greenway Committee work plan with the board. Morrison made a motion to accept the Greenway Committee’s work plan with the following corrections:
- Remove the second bullet point
- Add e-bikes as an example to the third bullet

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G.3 February Mingle at the Cary Arts Center
Bustrack, Dulaney, Gibbs, Kirk, and Brandow said they will be able to attend the Board and Commission Mingle on February 25, 2020.
Mazza asked to share the Cultural Arts Committee’s comments on the PRCR Mixer in January. She said the event was too soon because the committee hadn’t met yet. February would be better. Kirk said he’d talk with the Athletics Committee to get their thoughts.

G.4 Triangle Esports Championships
McRainey shared information about the upcoming Esports Championships happening February 7 – 9, and Jones provided backgrounds on the event and showed the TV advertising. Reich asked about Triangle Literacy being a sponsor; staff responded that Triangle Literacy is an advocate for computer literacy. Morrison asked about the benefits of esports. Jones said we are responding to a trend. McRainey said it will be a community event and is inclusive—the intent is to meet teens where they are at. Reich suggested having talking points for why Cary is hosting this type of event.

**G.5 myCary Update**

McRainey said tomorrow, February 4, registration opens for summer camps. He asked the board to share any feedback as well as anything they hear from friends and neighbors regarding the system.

**G.6 Downtown Park Schematic Plan Update, Diane Dulaney & Doug McRainey**

Dulaney updated the board on the most recent Downtown Park meeting with the project consultants. There was a productive conversation about maintenance and emergency access. The children’s area was a big discussion point; Council has asked for something iconic. McRainey said he will show slides at next month’s meeting.

**H. Reports**

**H.1 Administration**

PRCR Department - Doug McRainey, Director
- McRainey said a proposal for an indoor sports complex to be located at the Cary Towne Center Mall property was presented recently to Wake County.

Play It Forward Scholarship Program, Brent Brandow
- Brandow shared an update on the scholarship fund.
- Gibbs asked about the $1400 award, and Brandow said at can go towards any PRCR program.

**H.2 Sports Venues, William Davis, Sports Venue Manager**
- Twenty-four bids for seven different sports have been submitted!

**H.3 Transportation & Greenways**

Greenways Committee, Jim Bustrack
- Bustrack noted he had already shared the Greenway Committee’s work plan.

**H.4 Cultural Arts**

Cultural Arts Committee, Kate Mazza, Chair
- Mazza noted her report was submitted with the agenda packet.

Festivals Committee, Tina Morrison, Liaison
- Morrison’s report was in the agenda packet.

Cultural Arts Division, William Lewis, Cultural Arts Manager
- Lewis shared the February Cultural Arts Calendar.

**H.5 Community Recreation**

Athletics Committee, Andy Kirk, Chair
- Kirk’s report was in the agenda packet.

Senior Center, Diane Dulaney, Liaison
- No report this month.

Teen Council, Abby Kapocius, Teen Representative
- Kapocius asked if any board members would be available to judge the Triangle’s Got Talent contestants the next evening at 5 p.m. Mazza said she may be able to help.

Community Recreation, Dwayne Jones, Superintendent of Recreation
- Jones said Share and Care is on Wednesday at the Herb Young Community Center.
- Early voting begins on February 13 at Herb Young Community Center and Cary Senior Center.
I. Information Share (if time allows)
Bustrack reminded board members to share their volunteer hours.

J. Adjourn
A motion was made to adjourn the meeting at 7:41 p.m.

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Please contact Meredith Gruber with any questions about these minutes. The e-mail address is meredith.gruber@townofcary.org, and the phone number is (919) 460-4983.

The Town of Cary is committed to providing all citizens with the opportunity to participate fully in the public meeting process. Any person with a disability who needs an auxiliary aid or service in order to participate in any meeting may contact the Town Clerk at least 48 hours prior to the meeting. The email address is virginia.johnson@townofcary.org; the phone number is (919) 469-4011; the TDD number is (919) 469-4012.