For any public interested in listening to the meeting, please call 1-650-479-3207 and enter the access code when prompted (127 406 7755) followed by #.

A. Call to Order/Roll Call – Jim Bustrack, Chair
Meeting called to order at 5:15pm
Attendance
Board Members Present: Mazza, Evarrs, Bustrack, Kirk (late), Morrison, Dulaney, Brandow, Reich, Gibbs
Board Members Absent: Don Frantz (Council Liaison)
Staff Present: Anna Crollman, Doug McRainey, William Lewis (late), William Davis, Dwayne Jones

B. Adoption of Agenda

RESULT: APPROVED [UNANIMOUS]
MOVER: Brent Brandow
SECONDER: Christina Morrison
AYES: Mazza, Evarrs, Bustrack, Morrison, Dulaney, Brandow, Reich, Gibbs
ABSENT: Kirk

C. Adoption of Minutes – March, 2020

RESULT: APPROVED [UNANIMOUS]
MOVER: Kate Mazza
SECONDER: Shelia Reich
AYES: Mazza, Evarrs, Bustrack, Morrison, Dulaney, Brandow, Reich, Gibbs
ABSENT: Kirk

D. Public Comment - None  
E. Old Business - None  
F. New Business

F.1 Land Dedication 19-REZ-18 Young Property
Bustrack led the Board through the review of the location and the staff recommendation for payment in lieu.

RESULT: APPROVED [UNANIMOUS]
MOVER: Diane Dulaney
SECONDER: Kate Mazza
AYES: Mazza, Evarrs, Bustrack, Kirk, Morrison, Dulaney, Brandow, Reich, Gibbs
Board Questions/Comments

• Green area near Copperleaf – what is intended to be there in the future? Purchased 10 years ago for a future metro park and Wake County trailhead.
• Board member expressed concern for payment-in-lieu money not being used for Bond projects (ex. Mills Park 2012 Bond to executed. There were questions regarding how the Town prioritized the use of the fund. Discussion on what would happen if the Town asked for land in this case instead of a payment? Staff explained that the number of existing parks in relation to this proposed development met the Town’s current level of service.
• The Board also inquired about the historic property located within the proposed development, which will be preserved.
• Staff addressed the Board member concern about park land/payment-in-lieu concerns and agreed to return to the Board in October with more information related to payment-in-lieu.

G. Reports

G.1 Administration
PRCR Department - Doug McRainey, Director

Impact of Pandemic
McRainey shared about the impact of the Department during the pandemic and how staff are having to rethink everything we do. The Town will continue to maintain a cautious approach to reopening of facilities. He indicated that the Town must find new ways to bring our services to the public. Between March and July, the Department lost $3.2 million in revenue. As the pandemic continues, there is considerable concern that the loss of revenue will be even greater next year.
McRainey indicated he would look to the Board during the coming year for their input as a way to gauge citizen interest in how the Town reopens facilities. For example, to what degree would the Board and their family be comfortable attending an outdoor program with all the safety measures in place? Looking for reactions and input moving forward.

Downtown Park Update
• Still in design phase
• Academy Park has begun the initial construction of the stormwater pond.
• In terms of schedule, the plan is to bid during the Spring of 2021, be under construction the Summer of 2021 and have the park completed in 2023.

Questions/Comments
• No win, there will be people on both sides. I have appreciated the cautious approach. Also mindful that Cary COULD open safely but how do you ensure public will comply? That is the harder part of the equation.
• No right answer it all comes down to compliance no matter how much you prepare
• Unknown carriers are a challenge
• Even if the Board has 10 varying opinions that is insightful to the staff and reflective of the challenge we face as a Town and as a department.
• Focus on outside especially during the beautiful fall and winter. It would be easier as well.
• Great creativity from Cary staff. Exploring e-gaming, online auctions. People still want to feel engagement with others.
• Virtual environment is getting tiresome
• Look to peers for ideas
• Long term benefit to look at outdoor programming as the downtown park grows and develops as well
• Look to schools reopening and how that goes. How does the community adapt and how will that impact what the Town offers?
G.2 Sports Venues, William Davis, Sports Venue Manager

During the pandemic our legal team has reviewed the existing leases and agreements we have at our venues. We have been instructed to allow our partners to access our facilities per these agreements. NCFC at WakeMed is one of those leases we must allow access. Both NCFC Men’s team and the Courage Women’s team have been practicing at the facility. The men’s team played their first game last week. It was closed to the public but was streamed on ESPN. Courage did some training and then went to Utah for their league tournament. At this time, we unsure how they will approach the rest of the season.

USA Baseball is another lease we have allowed access to the National Training Complex. They recently held a 17U – weeklong tournament. They had stringent guidelines in place. They limited the number of teams and spaced out the games for safety. A 15U tournament was scheduled for this week. To date, things have gone well.

The Tennis Park is also partially open. Some of the tennis pros (full & part-time) are doing lessons. Everything is outdoors and social distancing is being maintained.

The staff at the Skate Park is exploring the potential to install small ramps in several parks to allow unsupervised access to skate ramps since the SK8 Cary remains closed.

Questions/Comments
- Spectators allowed? Limited to 25 parents per team. A few pro scouts are allowed as well but there are guidelines on seating, and flow.
- Capital improvements status? Annual capital maintenance items 2.5 million per year. Able to get a lot of this done during COVID due to closure (Ex. Seats, interior carpets) + ADA improvements.
- Expansion project NTC USA baseball office, covered performance space (artificial turf), in design now hoping to move ahead as a few items have been resolved in design stage. Need for artificial turf will be more desirable/needed as well as we rethink programming for community. Ex. Yoga at USA Baseball. Large outdoor area gives us lots of possibilities for use. Issues with Monday have delayed construction.
- Revenue is down and we know it will continue to get worse. How will we handle this? First responsibility is to provide services to the public, but the reality of cost is looming. It is scary and we are trying to think as creatively as possible and taking it day by day. The situation will impact capital projects.

G.3 Transportation & Greenways
- Greenways Committee, Jim Bustrack – No report this month

G.4 Cultural Arts
- Cultural Arts Committee, Kate Mazza, Chair – No report this month
- Festivals Committee, Tina Morrison, Liaison – No report this month
- Cultural Arts Division, William Lewis, Cultural Arts Manager

Cultural Arts Grants process was completed, and groups have been notified of their awards. Mazza and staff worked to determine solution for the review/decisions while working virtually. We were able to meet virtually and incorporate the committee members input on fund allocation. The Town will allow flexibility on how groups can use this year’s fund if applications have been impacted by COVID. Board would love to know of group virtual efforts. Ex. HumSub working on virtual education series on Indian culture.

Wrapping up the 5th week of Cary Graduates Together a citizen initiated (Council supported) program. Celebrated the graduating seniors through projected images on the exterior wing walls of the Cary Arts Center. Middle Creek, Cary High, Panther Creek, Green Hope, and this
Everyone was welcome to submit a graduate. Each show runs 5 consecutive nights, and people can walk or drive by to see it. Additionally, we change the messaging each week on The Cary’s marquee to congratulate the graduates and their respective schools and light the fountain to the featured school’s colors.

General manager for the Downtown Park – Joy Ennis has been chosen and will work directly with Division Manager, William Lewis. It will be heavy on programming and her experience with the Cultural Arts Division will be vital to success and programming in the park.

Koka Booth – With the current hold programs, staff will move forward with the sound improvement capital project. For the longer term, we are continuing to look at how we can use the amphitheaters built in controls and outdoor spaces safe programming.

Public Art Program – work continues the Higgins Greenway + cemetery. An artist has been chosen and is working on the concept. In addition, there is a potential mural project along the recently completed segment of White Oak Creek Greenway.

Virtual programming plans in the work. Fall film festival at the Cary will be moved virtual and we have chosen a virtual platform.

G.5 Community Recreation
- Athletics Committee, Andy Kirk, Chair – No report this month
- Senior Center, Diane Dulaney, Liaison – No report this month
- Teen Council – No report this month
- Community Recreation, Dwayne Jones, Superintendent of Recreation

COOP Camp (Continuity Of Operations Plan) – essential employees who must report to work regardless of the pandemic. Operations and logistics tasked with childcare services for the employees who had to report to work. COOP camp was created to serve this need. Started March 18th and has been running since. 3-4 participants per day, max 8. Staffing and resources from the Department provided supervision.

Meeting with Wake County Public Schools, YMCA and other municipal agencies for the FAST initiative (Families And Schools Together). Support services for those participating in virtual academy and those in the transitional schooling options. This will be a modification of the COOP CAMP that has been running. The Town will look to see how this program runs in other locations and keep a pulse on how it goes as there are still concerns about safety of providing services for larger groups of children.

Cary Teen Council will go virtual for the 2020-2021 school year. Program will need to adapt. Members from last year will roll over for this school year. Starting notifications this week and then new member registration will start in Sept. No on-site volunteer opportunities to begin with. Focus on 5 areas.
1. Volunteer opportunities (social distanced or virtual)
2. Forum series with nonprofits and community advocates
3. Leadership series focused on interviews, financial skills, public speaking
4. Monthly meetings (virtual) – building executive board over the next few weeks
5. Unique opportunities such as council meetings virtually, challenges/scavenger hunts

Questions/Comments
- Concern for most vulnerable populations in our community. If we do offer recreation or daycare could we offer to our Play It Forward population who need it most. This will be considered as we develop virtual programs and access/inclusivity. When we do offer programs, we will ensure that vulnerable populations will be considered and provided for. Finding creative ways to provide programs for free or reduced cost. This will continue
even if it is not through the scholarship fund. Think about how we get the information out about these programs to those without access to virtual communication.

H. Information Share (if time allows)
Brooks Park – great to see people using the batting cages for cricket. This was a great response to a community request.

Blue Cross Blue Shield – Sheila Reich announced her new position.

Board recruitment closed on July 31st. Total 154 applicants, 32 picked PRCR as first choice. Aaron Hipp spot open and 2 renewals.

I. Adjourn – 6:46pm

Please contact Anna Crollman with any questions about this agenda. The e-mail address is Anna.Crollman@townofcary.org, and the phone number is (919) 460-4983.

Public Comment: The public may submit written comments for the Public Comment agenda item. Comments should be sent to anna.crollman@townofcary.org and have Public Comments for Parks, Recreation & Cultural Resources Advisory Board in the subject line. Comments received by noon on the meeting will be summarized at the meeting and a full copy of the comments will be provided to members prior to the meeting. Comments received after noon but prior to the start of the meeting will be provided to members the following day. All comments will be an exhibit to the agenda.