A. CALL TO ORDER

Chairman Bob Myers: Present, Board Member Adam Archual: Present, Board Member Marla Dorrel: Present, Board Member Joy Bunch: Present, Board Member Ryan Eppenberger: Present, Board Member Michelle Witt: Present, Board Member Cortney Bonvillain: Present.

Others Present: Ed Yerha, Council Liaison; Gillian White, Staff Liaison; Virginia Johnson, Clerk to the Commission.

Myers called the meeting to order at 6:30 p.m.

B. ADOPTION OF AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Cortney Bonvillain, Board Member
SECONDER: Ryan Eppenberger, Board Member
AYES: Archual, Dorrel, Myers, Bunch, Eppenberger, Witt, Bonvillain

C. APPROVAL OF MINUTES

C.1 Historic Preservation Commission - Commission Meeting - Aug 19, 2020 6:30 PM

RESULT: ACCEPTED AS AMENDED [UNANIMOUS]
MOVER: Joy Bunch, Board Member
SECONDER: Cortney Bonvillain, Board Member
AYES: Archual, Dorrel, Myers, Bunch, Eppenberger, Witt, Bonvillain

D. NEW BUSINESS

D.1 Introduction of New Members

Myers introduced the two new members, Adam Archual and Marla Dorrel, and welcomed them to the Commission.

D.2 Election of a Vice Chair

Myers opened the floor for nominations of a Vice Chair for the 2020-2021 board year.
No members expressed interest in serving as Vice Chair. Eppenberger volunteered to serve as Vice Chair for another year if no others were interested.

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Cortney Bonvillain, Board Member  
**SECONDER:** Michelle Witt, Board Member  
**AYES:** Archual, Dorrel, Myers, Bunch, Eppenberger, Witt, Bonvillain

### D.3 Review 2021 Meeting Schedule

Myers open the discussion on the draft 2021 meeting dates that were provided to the Commission. All dates fall on the second Wednesday, as expected, except for the proposed September meeting date which had been moved to the first Wednesday in September.

No members expressed concern over any proposed dates.

### D.4 Discuss 2021 Goals/Work Plan

Myers reviewed the goals of 2020 and the progress that had been made on each goal.

Comments by members (unless otherwise noted):

- Would like to see the Commission reflecting on diversity within the community.
- Would like to explore history prior to the incorporation in 1871 as well as the evolution of demographics.
- Request to add a goal of focusing on diversity in the next round of Board recruitment.
- Work on updating the Cary Historic Preservation Plan.
- Prepare for a CLG grant to do a survey to find out what properties are reaching the 50-year mark.
- Suggested crowd-sourcing the info to raise awareness, get the community involved, and learning what areas may be worth focusing on getting professionally surveyed.
- Suggested adding community outreach promoting Cary’s history and the work of the HPC.
- Encouraged the Commission to be mindful of creating reasonably
achievable goals.

Myers will complete a draft to bring to the Commission for review and approval at the November meeting.

E. STAFF LIAISON REPORT
White shared that work has begun on the Barnabas Jones House, The Good Hope Farm, and C.F. Ferrell Stores.

The Higgins Greenway Project is progressing and may bring a quasi-judicial hearing to the HPC soon and there will be a quasi-judicial training conducted at a meeting before then.

F. TOWN COUNCIL LIAISON REPORT
Yerha welcomed and congratulated Adam and Marla to the Commission.

Yerha suggested the current Commission members ranking the historic properties in Cary, as the original Commission members did at the inception of the HPC.

G. CHAIR'S REPORT
Myers welcomed Adam and Marla and thanked them for their input in the meeting.

A member asked for a status update on the Carpenter Historic District. White responded that the consultant they were working with wanted to wait until the road realignment is complete because of the effect that could have on the area.

H. ADJOURNMENT
Adjourned at 7:10 p.m.
Board Member Brent Miller: Present, Chairman Bob Myers: Present, Board Member Joy Bunch: Present, Board Member Ryan Eppenberger: Present, Board Member Michelle Witt: Present, Board Member Cortney Bonvillain: Present.

A. CALL TO ORDER
   Myers called the meeting to order at 6:30 p.m.

B. ADOPTION OF AGENDA
   
   RESULT: APPROVED [UNANIMOUS]
   MOVER: Brent Miller, Board Member
   SECONDER: Cortney Bonvillain, Board Member
   AYES: Miller, Myers, Bunch, Eppenberger, Witt, Bonvillain

C. APPROVAL OF MINUTES
   
   C.1 Historic Preservation Commission - Commission Meeting - Feb 12, 2020 6:30 PM
   
   RESULT: ADOPTED [UNANIMOUS]
   MOVER: Ryan Eppenberger, Board Member
   SECONDER: Joy Bunch, Board Member
   AYES: Miller, Myers, Bunch, Eppenberger, Witt, Bonvillain

D. OLD BUSINESS
   No old business.

E. NEW BUSINESS
   
   E.1 Introduction of New Member
       Myers introduced new member, Courtney Bonvillain. She shared her background and her interest in the Historic Preservation Commission. Members introduced themselves.

   E.2 Historic Preservation Month Recognition
       Yerha read the Historic Preservation Month Proclamation. The proclamation is attached as an exhibit to the minutes.
Yerha, Myers, and members thanked Anna Readling for her work as the previous staff liaison for the Historic Preservation Commission and head of the Town’s Historic Preservation Program. Readling thanked the board for their support and their work in the community.

E.3 Review of Landmark Criteria

White gave an overview of the criteria used to determine landmark eligibility. She also shared details of the Richards House, located on Chapel Hill Rd, as the current owner is interested in the structure becoming a local historic landmark. Her presentation is attached to the minutes as an exhibit.

Comments by members (unless otherwise noted):

- Great news that the house is under consideration to become a landmark. In response to a question, White shared the windows in the house were refurbished.
- In response to question, White answered there would be a joint effort between the Preservation North Carolina and the Town of Cary to approve any changes in the future if the house were to become a local landmark.
- Preservation North Carolina has spoken very highly of the house and thought it would be a great addition from this period.
- White discussed the funding of the landmark report. It would be determined by the commission who is responsible for paying for the landmark report.

By unanimous agreement by the members, White will take next steps in the determination of landmark status, including a site visit by less than four members. No official motion was taken.

By unanimous agreement by the members, Gillian shared next steps is moving forward in the determination of landmark status, including a site visit by less than four members. No official motion was taken.

E.4 Project Updates

White shared the following updates.

Nancy Jones: The final relocation report was submitted to the state for final approval. At the next meeting, members will have the opportunity to give comments. Staff is working on multiple moving parts, including acquiring the land, arranging for movers, and creating the house’s foundation.

Member asked about Good Hope Farm and other two properties that were determined to be restabilized. White shared the bid was accepted to stabilize these properties.

Member asked about Ivey-Ellington. White shared that project is on hold and the next steps include a meeting with the State Historic Preservation Office.
Member suggested a line item review of all projects when the new board year starts. White agreed.

White shared upcoming agenda topics, including priority list, quasi-judicial training, and discussion of any requested survey work.

Gillian shared upcoming agenda topics, including priority list, quasi-judicial training, and discussion of any requested survey work.

F. STAFF LIAISON REPORT

White shared the Cary First Christian Church approached the Town about improvements in their cemetery, including receiving grants, landscaping, and repairing headstones.

G. TOWN COUNCIL LIAISON REPORT

Yerha shared information about board appointments as related to the Historic Preservation Commission and upcoming council agenda item of the Bartley Yates Farm, including the preservation easement for the farmhouse.

Miller shared his excitement for that two tobacco barns were saved and relocated to another property.

H. CHAIR’S REPORT

Myers welcomed everyone back. He shared the Friends of Page Walker are updating their website to highlight some of their initiatives.

I. ADJOURNMENT

Myers adjourned the meeting at 7:27 p.m.