



**Greenway Committee**

**Thursday, May 17, 2018**

**6:00 PM**

**Conference Room 11130**

**316 N. Academy Street, Cary Town Hall, Cary, NC  
27513**

- A. Call to Order**
- B. Adoption of Agenda**
- C. Adoption of Minutes**
  - C.1 Greenway Committee - Committee Meeting - Apr 12, 2018 6:00 PM**
- D. Public Speaks Out**
- E. Reports**
  - E.1 PRCR Advisory Board Report**  
Information to be presented at the meeting.
- F. New Business**
  - F.1 Quarterly Project Update - Paul Kuhn**  
Information to be presented at the meeting.
  - F.2 Greenway Gap Analysis Intro & Brainstorm - Sandi Bailey**  
Information to be presented at the meeting.
- G. Old Business**
  - G.1 Information Share**
    - Last month of Spring draw
    - May 18 – Bike to Work Day
    - May 19 – Public Safety Day/Wheels on Academy
    - June 2 – National Trails Day – Walk and Ride
    - 40<sup>th</sup> Anniversary of Cary Greenways in 2019
    - Next Meeting: 6:00 PM, July 12 at Town Hall
- H. Adjournment**

Please contact Juliet Andes with any questions about this agenda. The e-mail address is <mailto:juliet.andes@townofcary.org> and the phone number is (919) 462-2008

The Town of Cary is committed to providing all citizens with the opportunity to participate fully in the public meeting process. Any person with a disability who needs an auxiliary aid or service in order to participate in any meeting may contact the Town Clerk at least 48 hours prior to the

meeting. The email address is [virginia.johnson@townofcary.org](mailto:virginia.johnson@townofcary.org); the phone number is (919) 469-4011; the TDD number is (919) 469-4012.

**Greenway Committee**  
**Thursday, April 12, 2018**  
**6:00 PM**  
**Bond Park Boathouse**  
**190 Bond Park Drive, Cary, NC 27513**

Jim Bustrack: Present, Paul Black: Absent, Robert Keely: Present, Nathaniel Greene: Late, Lindsey Freibert: Present, Michael Maret: Present, Lisa Riegel: Absent, Robin Crumpton: Present, Pranaya Sudhakar: Absent, Teresa McLaughlin: Present, Paul Sappie: Present, Pat Horan: Present.

**A. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

Staff present: Juliet Andes, Sandi Bailey, Sally Pilson

**B. ADOPTION OF AGENDA**

Proposal to Promote Greenways was added to New Business.

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Robert Keely
<b>SECONDER:</b>	Lindsey Freibert
<b>AYES:</b>	Bustrack, Keely, Greene, Freibert, Maret, Crumpton, McLaughlin, Sappie, Horan
<b>ABSENT:</b>	Black, Riegel, Sudhakar

**C. ADOPTION OF MINUTES**

**C.1** Greenway Committee - Committee Meeting - Mar 15, 2018 6:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Robert Keely
<b>SECONDER:</b>	Michael Maret
<b>AYES:</b>	Bustrack, Keely, Greene, Freibert, Maret, Crumpton, McLaughlin, Sappie, Horan
<b>ABSENT:</b>	Black, Riegel, Sudhakar

**D. PUBLIC SPEAKS OUT (one hour time limit)**

None

**E. VOLUNTEER APPRECIATION RECOGNITION**

Council members and staff recognized the committee with a signed thank you card, dedication cup, snacks and expressed their appreciation on behalf of the Town.

## F. REPORTS

### F.1 PRCR Advisory Board Report

- Proclamation recognizing April as Fit Cary Month
- Walk with Council at the ATT Trailhead
- PRCR has two new employees, Pat Duffy at Herb Young Community Center and Brett Moraes at the Senior Center.
- Cary Road Race – Saturday, April 14
- Spring Daze – Bond Park, April 28<sup>th</sup>. There are more slots to be filled at the later time slot.
- Dodgeball tournament money will be going to the scholarship fund.

## G. NEW BUSINESS

### G.1 Proposal to Promote Greenways

Robert Keely suggested a proposal to create a greenway game to raise awareness of the greenway network. It involved taking pictures of interesting/unique items of interest along the greenways (e.g. a unique rock outcropping, a champion tree) and posting the pictures so that people can look for the items on their walk/rides. Discussion: The proposal was well received. It was left that the greenway committee would test this out among themselves. Some other suggestions were a passport idea of collecting stamps for prizes, scavenger hunts, showcase the gold medal award, compiling photographs of the greenways which can be shared with staff for use in apply for grants, etc.

### G.2 Sign Plan Overview - Sandi Bailey

Staff gave a brief overview of the different signage for the greenways and parks including sign types, budget, and installation progress. Staff would like members to report any places where signs are needed and report any maintenance issues so the Town can stay on top of contractors. One suggestion was to have a readable QR code on the signs to give information on the trails. Staff will take that request under consideration.

## H. OLD BUSINESS

### H.1 Work Plan

The committee approved the work plan and it will go the PRCR Board in

May. A motion to adopt the plan was made by Nathaniel Greene and second by Teresa McLaughlin.

## H.2 Event Sign-Up Reminder

- The chair stated there is a need for more signup volunteers.
- Bike Month (May) events schedules were given to the committee. <http://www.townofcary.org/recreation-enjoyment/events/special-events/bike-cary-2877>.
- The Cyclesavvy class only has 10-12 slots open for sign-up. Staff will send the link for anyone interested in participating.

## H.3 Greenway Check Update and Mock Check

The committee will do a mock check at the White Oak Greenway.

## H.4 Information Share

- April 28 – Spring Daze!
- May 3 – Town Council Proclamation
- May 4-5 – CycleSavvy Class
- May 5 – Ease Coast Greenway Ride – Fest in the West
- May 9 – Bike to School Day
- May 12 – Bond Park – Bike Repair Class
- May 18 – Bike to Work Day
- May 19 – Public Safety Day/Wheels on Academy
- June 2 – National Trails Day – Walk and Ride

## H.5 Next Meeting: May 17, 2018 at Town Hall

# I. ADJOURNMENT

The meeting was adjourned at 7:50 PM.

## Greenway Committee Work Plan 2017-2018

Approved by PRCR Advisory Board: [Insert Month, Day, 2018]

The Greenway Committee serves in an advisory capacity to the Cary Parks, Recreation and Cultural Resources Department. In general, the Committee is charged with assisting Town Staff in the reviewing of plans for the implementation of Cary's greenway system and educating the general public about Cary's greenway program. For 2017-2018, the following specific items comprise the Work Plan for the Committee.

- Perform greenway counts/checks (assigned on a quarterly basis). This includes counts of users/mode of use and identifying maintenance/damage issues to be reported to Town Staff. Additionally, consideration will be given to the increased use of eco-counters on selected greenways.
- Provide coverage at special events coverage inform/educate the public about Cary's greenways. Events of this type include: First Walk (January), Spring Daze (April), Bike Month (May), National Trails Day (June), Lazy Daze (August), and others (e.g., greenway or trailhead openings).
- Assist Staff in the prioritizing of gaps in the greenway by reviewing the current gap map; defining the term "gap"; researching, reviewing, and defining evaluation criteria and weighting; and revising the gap map.
- Assist Staff with greenway corridor naming by reviewing current greenway names across the system and evaluating them for consistency.
- Provide feedback to Staff regarding the current plan for greenway signage and the need for additional greenway signage and pedestrian crosswalks.