



Historic Preservation Commission
Tuesday, September 10, 2019
7:00 PM
Conference Room 11130
316 N. Academy Street, Cary Town Hall, Cary, NC
27513

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda
- D. Approval of Minutes
 - D.1 Historic Preservation Commission - Commission Meeting - Aug 14, 2019 6:30 PM
- E. New Business
 - E.1 Cary History Hunt Prize Drawing
 - E.2 Presentation: What Makes A Resource Historically Significant?
Anna Readling, Staff Liaison
- F. Staff Liaison Report
Anna Readling, Staff Liaison
- G. Town Council Liaison Report
Ed Yerha, Council Liaison
- H. Chair's Report
Brent Miller, Chair
- I. Adjournment

Please contact Anna Readling, Senior Planner, at anna.readling@townofcary.org or at (919)469-4084 with any questions regarding this agenda.

The Town of Cary is committed to providing all citizens with the opportunity to participate fully in the public meeting process. Any person with a disability who needs an auxiliary aid or service in order to participate in any meeting may contact the Town Clerk at least 48 hours prior to the meeting. The email address is virginia.johnson@townofcary.org; the phone number is (919) 469-4011; the TDD number is (919) 469-4012.

Historic Preservation Commission
Wednesday, August 14, 2019
6:30 PM
Conference Room 10035
316 N. Academy Street, Cary Town Hall, Cary, NC 27513

A. CALL TO ORDER

Chairman Brent Miller: Present, Vice Chairman Bob Myers: Present, Board Member Sarah Riney: Absent, Board Member Joy Anderson: Present, Board Member Joy Bunch: Present, Board Member Ryan Eppenberger: Present, Board Member Alicia Hatmaker: Absent.

C. ADOPTION OF AGENDA

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joy Bunch, Board Member
SECONDER:	Ryan Eppenberger, Board Member
AYES:	Miller, Myers, Anderson, Bunch, Eppenberger

D. APPROVAL OF MINUTES

D.1 Historic Preservation Commission - Commission Meeting - Jul 10, 2019 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Joy Anderson, Board Member
SECONDER:	Joy Bunch, Board Member
AYES:	Miller, Myers, Anderson, Bunch, Eppenberger

E. NEW BUSINESS

F. OLD BUSINESS

F.1 Collaborating on the Town-Owned Historic Properties Rehabilitation Project

Carmichael gave the Commission an update on the Town-Owned Historic Properties Rehabilitation Project. Carmichael is working with ThoughtCraft Architects and a Town staff team that includes Paul Kuhn and Bob Shultes of Transportation & Facilities, and Anna Reading of Planning & Development Services.

ThoughtCraft has measured the properties to create computer models of the structures.

Carmichael anticipates that the next phase will include removing the boards from the windows and any contents that will hold moisture, such as carpet.

Carmichael will come back to the HPC with an update once she has more information to share. Miller offered to Carmichael to create a subcommittee of two to three HPC members who could act as an advisory board for Carmichael and relay information to and from the Commission. Miller pointed out that this is a model used by other Commissions as a way to have involvement with projects that they do not have jurisdiction over. Carmichael agreed that this is a great suggestion.

Miller shared that, as a Certified Local Government, the HPC is eligible to apply for grants through the state. Reading pointed out that in a grant review process, the buildings in the Carpenter Historic District (Good Hope Farm and the Ferrell Store and warehouses) would likely be looked upon more favorably since they are in the Carpenter National Register District. She also noted that the project would have to be open to another layer of review if it received a CLG grant.

Miller asked for volunteers to form a subcommittee. Myers, Eppenberger, and Bunch volunteered to be on the committee.

F.2 Finalize Details for the “Cary History Hunt”

Reading presented the final version of the Cary History Hunt scavenger hunt card to the HPC and distributed 50 cards to each member to distribute around Town. She also showed them the final versions of the two sticker designs for the Cary History Hunt that are currently on order.

The Commission reviewed the schedule to volunteer at the HPC table at Lazy Daze and coordinated to make sure all time slots were covered.

G. STAFF LIAISON REPORT

Anna Reading, Staff Liaison

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H. TOWN COUNCIL LIAISON REPORT

Ed Yerha, Council Liaison

None

I. CHAIR'S REPORT

Brent Miller, Chair

Miller shared that Joy Anderson's and Sarah Riney's terms are ending in September. Riney has expressed interest in serving a second term, and Yerha will recommend her reappointment. Anderson has decided not to seek reappointment, so Yerha reviewed volunteer applications and selected six finalists for the open position. One of the candidates has since dropped out, but the others are in the process of being interviewed by Yerha, Miller, and Readling. In September, Yerha will make his recommendations to Town Council for Council's formal approval, and the new member terms will begin in October.

Miller reminded the Commission of the Hillcrest Cemetery clean-up day on October 7, 2019.

Miller will be preparing the commission's year-end report which he will present at the annual advisory boards/Town Council dinner meeting on September 24, 2019. In October, the Commission will discuss their goals for the upcoming year.

Miller announced that the Town is in the process of interviewing for a full time Historic Preservation Manager. Readling shared that she will be staying with the Town of Cary, but felt that it was time for her to focus on Planning and Development Services. The individual who is hired as the Historic Preservation Manager will be able to devote all of their time to historic preservation in Cary.

J. ADJOURNMENT

Motion to adjourn at 7:32 p.m.

RESULT:	ADJOURNED [UNANIMOUS]
MOVER:	Ryan Eppenberger, Board Member
SECONDER:	Bob Myers, Vice Chairman
AYES:	Miller, Myers, Anderson, Bunch, Eppenberger