

**Parks, Recreation & Cultural Resources Advisory Board**  
**Monday, May 1, 2017**  
**5:15 PM**  
**Conference Room 11130**  
**316 N. Academy Street, Cary Town Hall, Cary, NC 27513**

**DRAFT**

**1. CALL TO ORDER/ROLL CALL - CHAIR**

John Buben: Present, Lindsey Dougherty: Present, Saskia Leary: Present, Vice Chair Selby Lo: Present, Chair Sarah Martin: Present, Phil Shepard: Present, Dan Evarrs: Present, Emily Edmonds: Present, Jim Bustrack: Present, Andrew Kirk: Present.

**2. ADOPTION OF AGENDA - CHAIR**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Shepard
<b>SECONDER:</b>	Saskia Leary
<b>AYES:</b>	Buben, Dougherty, Leary, Lo, Martin, Shepard, Evarrs, Edmonds, Bustrack, Kirk

**3. ADOPTION OF MINUTES - CHAIR**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Bustrack
<b>AYES:</b>	Buben, Dougherty, Leary, Lo, Martin, Shepard, Evarrs, Edmonds, Bustrack, Kirk

**3.1** Parks, Recreation & Cultural Resources Advisory Board - Advisory Board Meeting - Apr 3, 2017 5:15 PM

**4. PUBLIC SPEAKS OUT (one hour time limit)**

Nathaniel Greene with the Northwest Cary Community Connection invited everyone to attend the informational meeting, at Crosspointe Church on May 2, 2017, from 6:30 p.m. – 8:30 p.m. The meeting is to hear from Cary Town Council, the Town Manager and other members of the town staff on West Cary. The meeting is to provide open dialog between the citizens and staff.

**5. SPECIAL PRESENTATIONS**

None

**6. REPORTS**

## PRCR Committee Reports

### 6.1 Committee Reports

## Program Updates

### 6.2 Program Updates

For information on upcoming events, visit the Town's website at [www.townofcary.org](http://www.townofcary.org).

#### A. Director's Report

Doug McRaine, Director

Doug provided the Board with an update on the impact of HB2. Since the repeal of the bill, the NCAA announced that eight championship games (for soccer and baseball) between the years of 2018 – 2022 will be played back in Cary.

#### B. PRCR Administrative Services

LeeAnn Plumer, Administrative Service Division Manager

LeeAnn announced the application process is opened for those individuals that are interested in serving on a Town Board or Commission. The applications are available on line at [www.townofcary.org](http://www.townofcary.org) from May 1 – June 30, 2017.

The National Wildlife Backyard Habitat Reception is scheduled for May 8, 2017, Board members are invited to attend.

The Downtown Park Dedication is scheduled for June 24, 2017.

#### C. Transportation and Facilities

##### 6.C.1 17-REZ-07 Urban Drive

The applicant has requested the Town to consider rezoning property located at 110 Urban Drive from Town Center – Medium Density Residential to Town Center – Mixed Use – Conditional Use to allow

development of townhomes, multifamily dwellings, and/or neighborhood recreation center. Staff is recommending approval for developer to make a recreation fund payment in lieu of land dedication for any subdivided residential proposed at development plan approval, or to pay the flat fee per unit for non-subdivided residential if multifamily dwellings are proposed at development plan stage. ACTION: Phil Shepard made a motion to accept staff's recommendation; Selby Lo seconded the motion. The motion carried by a unanimous vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Shepard
<b>SECONDER:</b>	Selby Lo, Vice Chair
<b>AYES:</b>	Buben, Dougherty, Leary, Lo, Martin, Shepard, Evarrs, Edmonds, Bustrack, Kirk

### 6.C.2 17-REZ-10 Carpenter Upchurch Towns

The applicant has requested the Town to consider rezoning a parcel of approximately 5.46 acres located at 3010 Carpenter Upchurch Road. The property owner proposes to rezone the property to Residential Multifamily Conditional Use, with zoning conditions that would limit allowed uses to townhomes at a maximum density of eight (8) dwellings per acre. Staff is recommending approval for developer to make a recreation fund payment in lieu of park land dedication for the number of units planned and for the developer to construct the Village Trail along their southern and eastern boundary and to dedicate the associated public greenway easement. ACTION: Jim Bustrack made a motion to accept staff's recommendation; Lindsey Dougherty seconded the motion. The motion carried by a unanimous vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Bustrack
<b>SECONDER:</b>	Lindsey Dougherty
<b>AYES:</b>	Buben, Dougherty, Leary, Lo, Martin, Shepard, Evarrs, Edmonds, Bustrack, Kirk

### 6.C.3 Capital Projects Update

Paul Kuhn, Transportation & Facilities

Paul provided an update on the current and upcoming projects. For a detailed view of the projects visit the Town's website at [www.townofcary.org/projects-initiatives/project-updates](http://www.townofcary.org/projects-initiatives/project-updates).

Greenway Committee Report – Jim Bustrack, Chair

Jim explained the Greenway Committee is reviewing the counting system for the greenways. The new Bike & Hike maps have arrived and are starting to go out into the community. National Trails Day walk will be June 3, 2017 at the Old Reedy Creek Trailhead, more information will be shared closer to the date.

#### D. Sport Venues

William Davis, Sports Venue Manager

William provided the Board with an update on the sports venues. He also announced the NC Courage Pro Women's Soccer team will play on May 21st & May 24th. Also, the NC Football Club will have men's soccer on May 13th & May 25th, if anyone is interested in attending a game contact William.

#### E. Cultural Arts

Lyman Collins, Cultural Arts Division Manager

Lyman requested the Board provided feedback for the 2017 Spring Daze Arts and Crafts Festival. The Board shared many positive comments and felt that the attendance numbers were strong. Exact figures were not available yet. The artwork "birds" created by Panther Creek High School students was well-liked by many. The Silver Drummer Girl was missed, but the lady on stilts was good, too. The "load-out" of the vendors was one of the fastest on record. The event was an overall success. Lyman explained there were lots of cultural arts events taking place in May. To see a complete list visit the Town's website at [www.townofcary.org](http://www.townofcary.org).

Cultural Arts Committee – Phil Shepard, Chair

Phil reported on the Cultural Arts Committee meeting held on April 26, 2017. He explained the majority of the meeting was making recommendations regarding residency status at the Cary Arts Center for non-profit organizations. Every two years organizations may apply for residency status which covers the next four years.

#### F. Community Recreation

Dwayne Jones, Community Recreation Division Manager-Sports Programs

Dwayne provided an update on summer camp registration. Wait list for Summer Day Camp at Bond Park is over 600. The new summer program guides are available.

Athletics Committee – Dan Evarrs, Chair

Dan explained there was no meeting in April.

Senior Center Report – John Buben, Liaison

Teen Council – Namrata Jumani, Teen Council Liaison

Namrata reported April was a huge month for the teens. A new event, Triangles Got Talent, raised \$1,652.00 for "Read and Feed". Other events this month included Breakfast with the Bunny and Spring Daze. At the Spring Youth State Conference, elections were held, awards were presented, and the senior class was recognized. The last goal before the end of May, which will close out this year, is to record 20,000 volunteer hours, currently at 19,544 hours.

#### G. Goals Committee

Relief for Recreation Scholarship Fund – Lindsey Dougherty

Lindsey provided the Board with a quarterly report. She had concerns with the current process and felt that the current model will not be financially sustainable. Her suggestions were for staff to put controls in place to limit awards and to review Dorcas' role. The need will continue to increase and there is concern funds will not be available. Since Lindsey is leaving the Board, Andrew Kirk will take over this position of coordinating Board involvement with the scholarship fund.

### 7. **NEW BUSINESS - CHAIR**

Outgoing Members

Sarah thanked the out-going members Lindsey Dougherty, Phil Shepard and Namrata Jumani for their exceptional hard work. Kay Struffolino will be filling in for Phil on the Cultural Arts Committee on a temporary basis and will be attending the PRCR Advisory Board Meetings until the position is filled through the regular board application process.

### 8. **OLD BUSINESS - CHAIR**

Teen Council Membership Updates

Dwayne Jones provided an overview of the continued growth of membership in the Cary Teen Council. The Board had discussed some concerns at the April meeting with the following suggestions - limit the program to Cary residents only, reduce grade eligibility and increase the application fee. The Board realizes that steps must be taken to ensure the quality of the Teen Council continues. Staff will take into account the discussion of the Board and will start looking at implementing measures to ensure effective program management. If anyone has other suggestions, email them to Sarah Martin.

#### A. Information Share

### 9. **ADJOURN**

The meeting adjourned at 7:40 p.m.

**RESULT:**        **APPROVED [UNANIMOUS]**  
**MOVER:**        Jim Bustrack  
**SECONDER:**    John Buben  
**AYES:**         Buben, Dougherty, Leary, Lo, Martin, Shepard, Evarrs, Edmonds,  
                      Bustrack, Kirk